



AGENDA

January 15, 2024 • 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mr. Gregory Brumagin
 - Mrs. Nicole Lee
 - Mr. Jesse Williams
 - Mrs. Britni Burlingham
 - Mr. Stephen Morvay
 - Mr. Brian Young
 - Mrs. Lea Hetherington
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the December 4, 2023 Board Organization and Regular Board Meeting and the January 8, 2024 Work Session Minutes.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$14,404,431.49
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$379,682.39
 - [Cafeteria](#): \$747,102.72
 - Cafeteria Profit/Loss: [Nov. \\$\(3,750.79\)](#) [Dec. \\$925.55](#)
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$265,710.08
 - [Exhibit A2](#) Checks Already Written: \$5,680.27
 - [Exhibit A3](#) General Fund Bills: \$280,184.13
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$44,197.80
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$88.83
 - [Exhibit B3](#) Cafeteria Bills: \$43,466.29
 - [Exhibit C3](#) Capital Project Fund Bills: \$8,234.64
 - [Exhibit D](#) SHS Activity Fund Report: \$68,514.26
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Exoneration of Delinquent Property Taxes

- **Motion:** To approve the recommendation from the Erie County Tax Claim Bureau for the removal of taxes for the tax years noted and all future years for Parcel numbers: 26-003-011.0-013.50. This parcel was recently removed from the Assessment records based on the determination of no value or existence of each trailer per field review as outlined in [Exhibit E](#).

VII. **Finance – Dr. Andy Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).

F – 2 (A) IRS Mileage Rate

- **Motion:** To approve the use of the IRS Mileage Rate of 67¢/mile for district business travel effective January 1, 2024.

F – 3 (A) Local Audit Report for the Fiscal Year Ending June 30, 2023

- **Motion:** To approve the Local Audit Report for the Fiscal Year Ending June 30, 2023 as prepared by Buffamante, Whipple, Buttafaro, P.C.

VIII. **Building and Grounds – Mr. Brian Young**

B – 1 (A) Assignment Letter

- **Motion:** To approve the Notice of Assignment between WASD and Mid-American Natural Resources as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Substitute Additions

- **Motion:** To approve Reema Kesharwani and Sarah Lindsey as additions to the ESS Substitute List.

P – 2 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit H](#).

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Lisa Gottschling, custodian effective December 12, 2023.
 - Shirley Avila, cafeteria aide effective December 14, 2023.
 - Thomas Banks, SHS teacher effective December 20, 2023.

P – 4 (A) Appointments

- **Motion:** To approve the appointment of Adam Gottschling as Custodian, Class B, 7 hours/day, 210 days/year effective January 16, 2024.

P – 5 (A) Conference Requests

- **Motion:** To approve Elizabeth Diehl to attend PASSHE Counselor Information Day on April 12, 2024 in Edinboro, PA at an estimated cost of \$28.95. Funding from Instructional Staff Development Travel.

P – 6 (A) Leave Requests

- **Motion:** To approve the following Leave Requests:
 - An Extended Disability Leave for Sandra Paulsen effective January 11, 2024.

X. **Policy – Mrs. Britni Burlingham**

XI. **Curriculum – Mr. Steve Morvay**

XII. **Technology – Mr. Jesse Williams**

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit I](#).

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (A) Volunteer List

- **Motion:** To approve Ryan Bemis, David Buona, Nicole Eliason, Jessica Heaven, Michael Juhas Jr., Rebecca Kosack, Alexandria Rea, and Erin Spaulding as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments for the 2023-2024 school year effective December 20, 2023:
 - Kara Barczyk as Rainbow Facilitator, Step 1.
 - David Segoviano as SAP Case Worker for SHS at Step 1.
 - Stephanie Boyd as SAP Case Worker for WAMS at Step 1.
 - Shelly Bojarski as Assistant Cheerleading Advisor at Step 1.
 - Gretchen Ruprecht as WAMS Detention Supervisor.
 - Courtney Shumac as Stage Director, at Step 1.

AE – 3 (A) Athletics Co-Op Agreement

- **Motion:** To approve the Cooperative Sports Agreement for Boys' Swimming and Diving and Girls' Swimming and Diving between North East School District and Wattsburg Area School District as outlined in [Exhibit J](#).

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To approve the following items as surplus:
 - Cannon 211 color ink cartridges: quantity 2
 - Cannon 210 XL black ink cartridges: quantity 4
 - RCA VHS Camcorder: AutoShot 12x zoom: quantity 1

- Novel: Flush by Carl Hiaasen: Publisher Yearling-2005: quantity 102
- Novel: Bud not Buddy: Christopher Paul Curtis: Publisher Yearling-1999: quantity 128

XVI. Erie County Technical School – Mr. Steve Morvay

XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

XVIII. Board Correspondence and Dialogue

XIX. Adjournment